

SPAAMFAA Board of Trustees Meeting

Summer Meeting
Wednesday, August 1, 2018
Holiday Inn
Cherry Hill, NJ

Minutes

The Board meeting was called to order by President Bill Dundas at 11:35 AM.

Voting members in attendance –

Bill Dundas	President
Steve Heaver	Sr. Vice President
Justin Birchfield	Vice President
Peter West	Executive Secretary
Ron Driscoll	District 1 – New England Trustee
Jim Derstine	District 3 – Pennsylvania Trustee
Tim “Cosgrove” Jones	District 4 – Mid-Atlantic Trustee
John Zangerle	District 6 – Great Lakes Trustee
Bill Killen	District 7 – Central Trustee
Kent Cullom	District 9 – Western Trustee

Not Present –

Bill Blunden	District 2 – New York State Trustee
Mike Healy	District 5 – Southeastern Trustee
Vacant	District 8 – Mid Western

Non-voting members in attendance -

Ted Elder	Past President
Scott Rollins	Editor, <i>Engine!-Engine!</i>
Stan Socha	Treasurer
Debbie Davis	Archives Committee Chair
Bill Davis	Convention Committee Chair
Anthony Buono	
Joe Landy	President Union Historical Society
Howard Peiffer	President Florida Antique Bucket Brigade Chapter
Kieth Kemery	President Cradle of Liberty Chapter

After the call to order and welcome by President Dundas, the Pledge of Allegiance was recited and a moment of silence observed for departed members and firefighters. The President reminded attendees of the decorum required during the Board meeting. The President also addressed the incivility via emails prior to the meeting that caused Trustee Pete Webb to submit his resignation.

Kieth Kemery, President of (host chapter) Cradle of Liberty Chapter welcomed the group to Cherry Hill and outlined what was planned for the group for the week, including tours, the muster on Saturday, and the banquet Saturday evening.

Proxies for Trustees Bill Blunden (Scott Rollins) and Mike Healy (Anthony Buono) were accepted by the President.

There was a discussion about the need for more detail in the minutes caused by the lack of a recording secretary at the last meeting. No minutes were approved from the Kissimmee Board Meeting because of the lack of detail.

It was reported that the upcoming winter Board meeting will be held in North Charleston, SC, February 27 thru March 2nd 2019.

Treasurer's Report –

Cash Assets	\$87,317.45
Other Long Term Fund Investments	<u>\$253,655.31</u>
Total Assets	\$340,972.76

Detail Profit & Loss figures are attached to this report. The Treasurer has filed the annual IRS form 990 for 2017 and a copy provided for our files.

A motion was made (Cullom, 2nd by Zangerle) and approved to accept the Treasurer's report. Steve Heaver made a motion to separate the Archive restricted monies in the Treasurer's reports in the future. Motion passed on a voice vote.

Budget – A “tentative” budget was adopted at the 2018-1 meeting in Kissimmee, FL. President Dundas proposed a corrected projection to that budget. Motion Buono, second Zangerle to accept the President's report as a financial report of the state of the treasury. The motion was approved unanimously. Based on comparison of the treasurer's report and the 2018 budget, there is an expected budget shortfall to be addressed. A motion by Cullom, second by Killen to use up to \$15,000 of our cash/CD funds to make up any deficits in the remainder of the year. The motion was approved with one nay by Buono for Healy.

Chapter Status Report –

A motion was made by Tim Jones and seconded by Birchfield to suspend the Schuylkill Chapter if they have not filed the required items in one month for failure to submit an annual report and to pay the insurance fee. (subsequently the chapter has said they will submit as required).

Archive Committee Report –

2,600 books donated by Tom Scott of Tennessee were received by the archive. The archive now has telephone and Internet service. The archive has a manual index of its acquisitions. The archivist working for SPAAMFAA has left for another job. A suggestion was made to “crowd source” the identification of some of the pictures.

Membership Report –

Send the non-renewed list again to the trustees to contact those who have not renewed their membership. It was suggested to send an individual invoice to those who have not renewed as a better way to get them to renew. A motion was made by Killen, second by Zangerle to send out the reminder invoice by 1 February. Motion passed by unanimous vote.

Membership as of July 15 is 2,169. We have 174 new members this year but we have lost 172 during the same period for a net of 2 over the year. About 300 old members have not renewed.

Membership income data provided by the membership secretary subsequent to the meeting:

Jan-Oct 17	\$39,396.00	Nov-Dec 16	\$29,584.00
2018 to date	\$38,744.00	Nov -Dec 17	\$27,876.00
2017 membership year	\$68,980.00		
2018 membership year	\$66,620.00		

President Dundas discussed the importance of recruiting and building our membership, stated ways to easily accomplish obtaining new members. A verbal poll was taken from all present of their activity in recruiting new members this year:

Steve Heaver	0	hands out apps
Justin Birchfield	0	hands out apps
Peter West	3	new members
Ron Driscoll	0	hands out apps
Jim Derstine	0	hands out apps
Tim “Cosgrove” Jones	1	new member
John Zangerle	0	hands out apps
Bill Killen	12	new members
Kent Cullom	1	new members
Ted Elder	2	new members
Bill Dundas	23	new members
David Napier	15	(at meets with conv. Booth)

Old Business –

- **National Fire Heritage Center (NFHC)** (Killen) – The National Fire Heritage Center under our MOU, is going to give SPAAMFAA members a free one-year membership in the NFHC. This will allow SPAAMFAA members to receive the NFHC Newsletter, attend the annual meeting, and visit the National Fire Heritage Center museum in Emmitsburg, MD.
- **IFBA** - President Dundas has been working with several organizations for joint meetings/musters to improve attendance, such as IFBA – SPAAMFAA is pursuing holding joint muster events with the IFBA.
- **Fund Drive** – We have lost the leader of the fund drive effort Pete Webb
- **Fire Apparatus Certificate Program** – Bill Killen described the successes he has had in his district with this new program. To date his chapter has recognized five Tennessee fire departments that have antique apparatus, some of which have had members and who have joined SPAAMFAA. As each fire department gets recognized, some of its members become individual members of SPAAMFAA as well. Bill prepared a SOP to guide chapters in future fire department certificate awards to fire departments. A motion was made by Killen, second by Derstine to adopt the new SOP as a Standing Rule presented.
- **SPAAMFAA Video** – David Lewis will help but not lead the development of a general video about SPAAMFAA as a marketing tool. Anthony Buono will write the text for the video. Their goal is to have a video for presentation by the February meeting.
- **Bylaws Revision** – (Background) After the February Board meeting in Kissimmee FL, President Dundas appointed a larger 2018 By-Laws Committee of 10 members to take the February bylaws proposal prepared by the 2017 By-Laws Committee and review it for further improvements. The 2018 By-Laws Committee met in Annapolis, MD June 11th. The 2018 By-Laws Committee prepared a proposal that reviewed all three versions of the 2017 By-Laws committee proposal using the bulk of the earlier 2017 By-Laws Committee document. This new-proposal was presented to the Board at the Cherry Hill meeting.

A motion was made by Bill Killen, seconded by Pete West to review the findings and recommendations of the 2018 By-Laws Committee to discuss each recommendation noted in yellow and vote yea or nay on each item and incorporate any item with a majority of the vote into the previously approved set of By-Laws voted on in February 2018 to present to the membership for a vote. The motion was discussed at length and the question was called by Proxy Buono to end the discussion and vote on the motion. The motion failed by a vote of 5 yeas to 7 nays.

A motion was made by Proxy Buono, seconded by Tim Jones to:

- Send the 2017 By-Laws Committee version (Feb meeting) of the bylaws contained in Addendum 1 and Addendum 2 to the membership for their vote. The membership will have a single vote up or down on the entire proposed 2017 By-Laws Committee's bylaws revision (voting on individual Articles, Sections, or paragraphs, will not be allowed).
- Place a copy of the 2017 By-Laws Committee proposal in the member's area of the web site for member only access.
- Place a copy of the 2017 By-Laws Committee's changes in Silver Trumpet pursuant to By-Laws Article VI paragraph 4a.
- That the Trustees send the proposed revisions and summary to the Presidents of the Chapters in their districts.

This motion was approved by an 8 to 4 vote.

Continuation of the Board of Trustees' Meeting, August 1, 2018.

[Toward the end of the New Business section, after the discussion about volunteers, the following:]

Trustee Bill Killen announced that he was resigning from this Board and that his Letter of Resignation would be on the President's desk effective the 31st of August. He expressed his disgust for suppressing his right to speak and present deficiencies in the planned By-Law changes. Pete West then asked if and when the previously discussed changes could be discussed and reiterated the importance of the needed changes. No one answered his question and Pete West said that "he was done" and left the room. The President then called for a five-minute recess. Both persons left to protest the board's vote to suppress the discussion and refusal to consider the 2018 By-Laws Committee's proposals and recommendations by the developed during the meeting in Annapolis.

At 5:20 p.m. the Meeting was re-convened by Mr. Dundas and Steve Heaver volunteered to take minutes. Mr. West and Mr. Killen were not present.

Apparatus Data Base - Mike Healy is still working on the Apparatus Data Base.

Spirit of SPAAMFAA Award – which is an opportunity for trustees to recognize a SPAAMFAA member in their district. One award per annum per district. Bill asked trustees to embrace this method of local recognition. Submit to Bill for the plaque. Ed Peterson is making beautiful award plaques. PPP has some spares.

Recording Secretary - A recording secretary is needed is to assist the Executive Secretary. This spot has been open for some time. No discussion.

Calendar Coordinator - Web site Calendar Coordinator. Steve will ask Anita Ford to pick up this job for the national as she has been doing a great job unofficially for a long time.

Dr. Thomas Scott - The Resolutions congratulating Dr. Thomas Scott for his years of writing 'On the Book Shelf' and now donating his 2,500 volume book collection to the Archives, shall be read into these minutes.

Archives MOU with ATHS - Discussion ensued on the recommendation of the Archives Committee to approve the 'Addendum to Rental Agreement' (original Agreement dated 9 October 2015) as suggested by Lawrence Gration, ATHS Exec. Sec'y, in January 2018. This was modified by Steve Heaver and distributed for approval at the February meeting; further modified by Steve Heaver and Anthony Buono in June. Copies distributed. Bill Dundas agreed to read it in session. Bill will contact Lawrence himself to substitute a MOU regarding solely the telephone contract recently instituted.

Video - Discussion on the setting up of a new committee to supervise video recording of national seminars and educational functions. Bill appointed Steve to chair, Rodger Birchfield as technician. Rodger has prepared a list of equipment necessary. Bill requested \$600-\$700 from the Endowment Committee to cover this. \$800 was approved.

Archives Labor - Archives Committee recommends that we hire a new archivist to replace Adam Paxson who is moving to a full-time position in the area. The new person would be hired for 16 hrs. per week instead of 8 and the AC, Debby Davis, chair, can pay for this from monies already saved in the restricted budget. The BOT will look at the 2019 budget to see how this 16-hour position could be funded long-term. He would become a W-2 employee at \$15 per hr. (no direction as to where funds were to be obtained).

Go to Meeting Software - Proxy Buono made a motion to allocate up to \$400 for fiscal year 2018-2019 for a subscription to Go to Meeting, a web-hosted video conferencing application, a make this application available for the BOT and Committees. Second by Dundas. Approved unanimously.

6:10 motion to adjourn. Jones; Zangerle. Passed

Items noted for the record:

August 3, 4:15 PM Trustee Killen submitted letter to rescind resignation to President Dundas, Dundas accepted the rescission.

August 3, 10:00 PM. An informal meeting was called at the conclusion of the Membership Meeting, at which time there was a consensus to appoint Chuck Buschardt of Houston to fill the seat of Trustee Pete Webb who resigned in June 2018.

Respectfully submitted

Peter West, Executive Secretary

SPAAMFAA STANDING RULES

27.0 Fire Apparatus Preservation Certificate Program SOP

27.1 **Purpose** – The primary purpose of the Fire Apparatus Preservation Certificate Program is to recognize fire departments and other organizations who subscribe to and support SPAAMFAA's dedication to the education of the public and our membership in the preservation, restoration and proper operation of firefighting apparatus and firefighting equipment of the past to help insure that they remain a part of our heritage.

The secondary purpose is to promote the increase of organizational and individual memberships in SPAAMFAA.

27.2 **Nominations** – Any SPAAMFAA Chapter or SPAAMFAA member may nominate a fire department and other community groups for the Fire Apparatus Preservation Certificate when it is determined the fire department meets the criteria outlined in paragraph 27.1 by completing the nomination form and submitting the form to their Trustee.

27.3 **Criteria** – Fire departments and other community groups who maintain and preserve motor fire apparatus that is eligible for registration with the state as an antique motor vehicle, and horse drawn and/or hand drawn fire apparatus, may be nominated for the recognition.

27.4 **Nomination Form** – A nomination form shall be completed by the chapter or individual submitting the nomination. The form shall be submitted to the District Trustee along with an 8 x 10-inch color photograph of the fire department's apparatus that is the basis for the nomination. Electronic submissions of forms and digital photographs is acceptable.

27.5 **Trustee Verification** – Trustees shall review nominations submitted within their respective district and verify the forms comply with criteria in paragraph 27.1.

27.6 **Trustee Action** – The Trustee will forward the Application and photograph to the Fire Apparatus Preservation Certificate Program Committee Chairman. The Chairman will preserve all nominations and photographs and at the end of each calendar year submit a report to the Board of Trustees and forward the file to the SPAAMFAA Archives for preservation.

27.7 **Certificates** – The Chairman will prepare the certificate and forward the certificate to be printed. Finished certificates will be mailed to the appropriate Trustee/Chapter/individual for presentation.

27.8 **Certificate Recognition Program Certificates** – There are two certificate templates. Template A is for those departments and other community groups in the geographic service area of a SPAAMFAA Chapter. Template B is for those fire

departments and other community groups where there is no SPAAMFAA Chapter. Each certificate template will have the current President's signature affixed. The space for the issuing Trustee's signature and date will be blank.

27.9 **Presentation** – The Trustee and/or the Chapter/individual submitting the nomination will coordinate the presentation of the recognition certificate with the governing body of the fire department being recognized. Trustees should participate in the presentation ceremony if said participation does not create a financial burden and require travel time of more than 90 minutes.

27.10 **Media Kits** – The Trustee and the Chapter/individual should provide media kits to media serving the communities in the fire department's service area. **NOTE:** Media kits to be developed will include a News Release, information about SPAAMFAA, and the local chapter; and SPAAMFAA and Chapter membership applications.